

Email Account Settings Change Guide

Windows Live Mail

Step 1

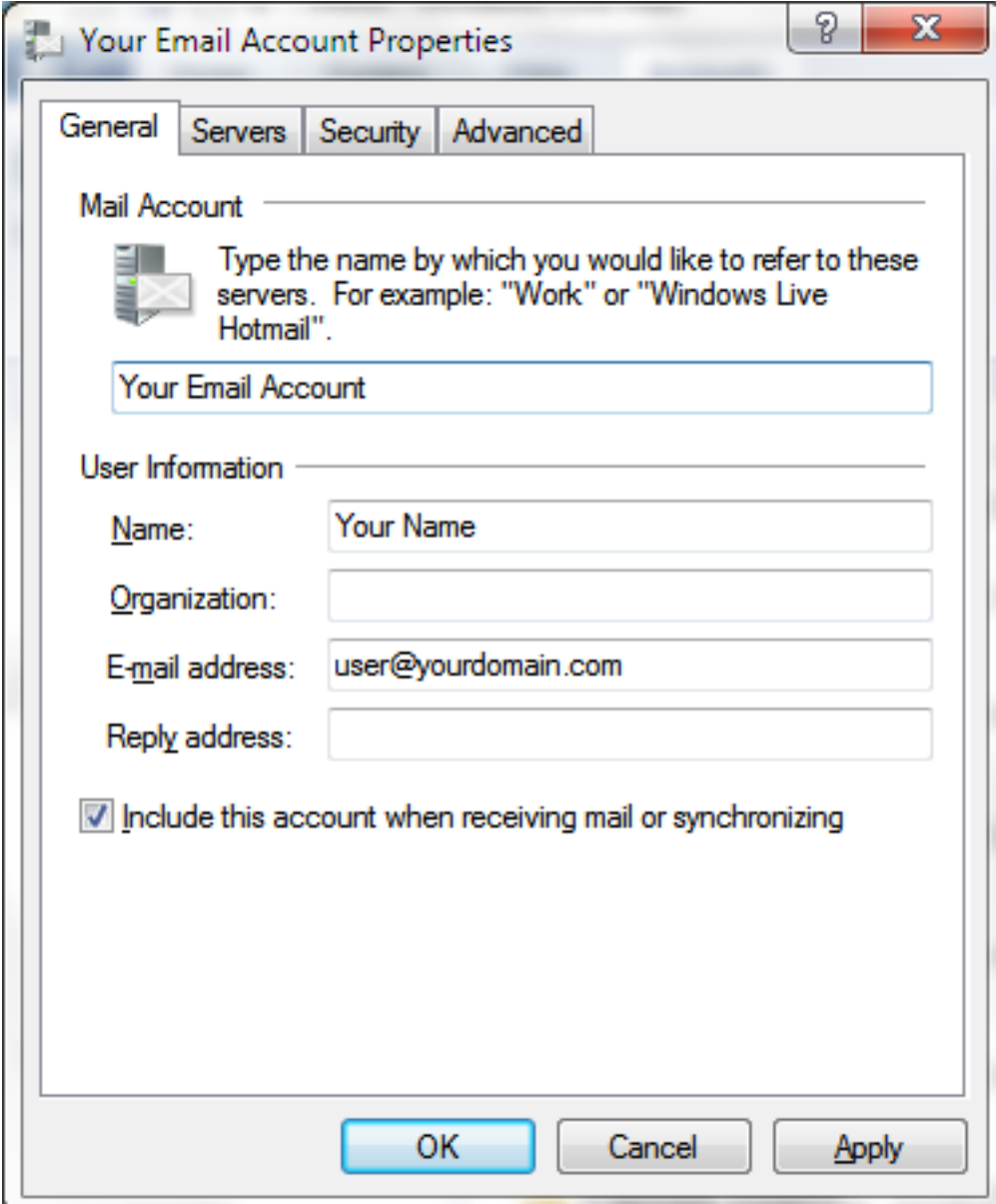
Open Windows Live Mail

Step 2

Open your Account Settings

↳ Select the 'Accounts' tab

↳ Click 'Properties'



The screenshot shows a dialog box titled "Your Email Account Properties" with a help icon and a close button in the top right corner. The dialog has four tabs: "General", "Servers", "Security", and "Advanced". The "General" tab is active. It contains the following sections and fields:

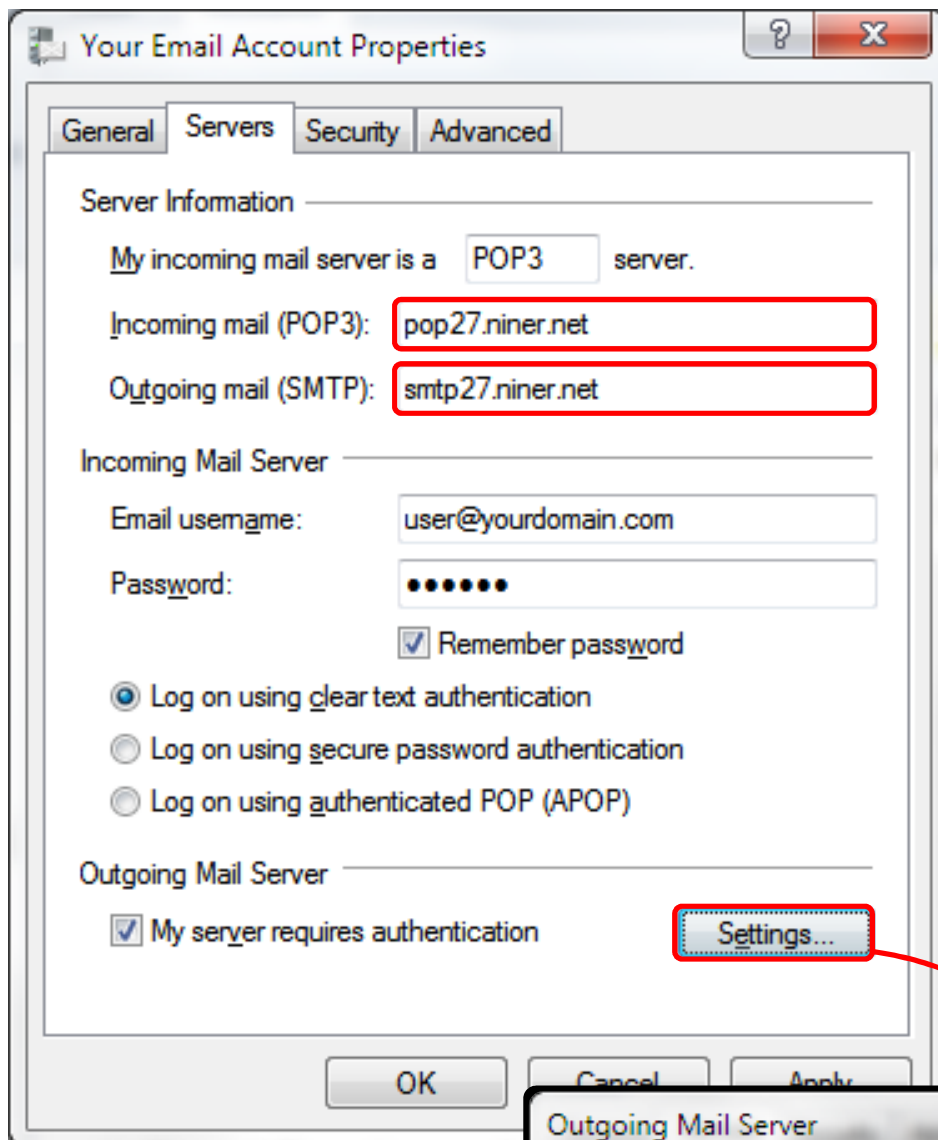
- Mail Account:** A text box with the placeholder "Your Email Account". Above it is a small envelope icon and the instruction: "Type the name by which you would like to refer to these servers. For example: 'Work' or 'Windows Live Hotmail'".
- User Information:** A section with four text boxes:
 - Name:** "Your Name"
 - Organization:** (empty)
 - E-mail address:** "user@yourdomain.com"
 - Reply address:** (empty)
- Include this account when receiving mail or synchronizing:** A checked checkbox.

At the bottom of the dialog are three buttons: "OK", "Cancel", and "Apply".

Step 3

Server Information

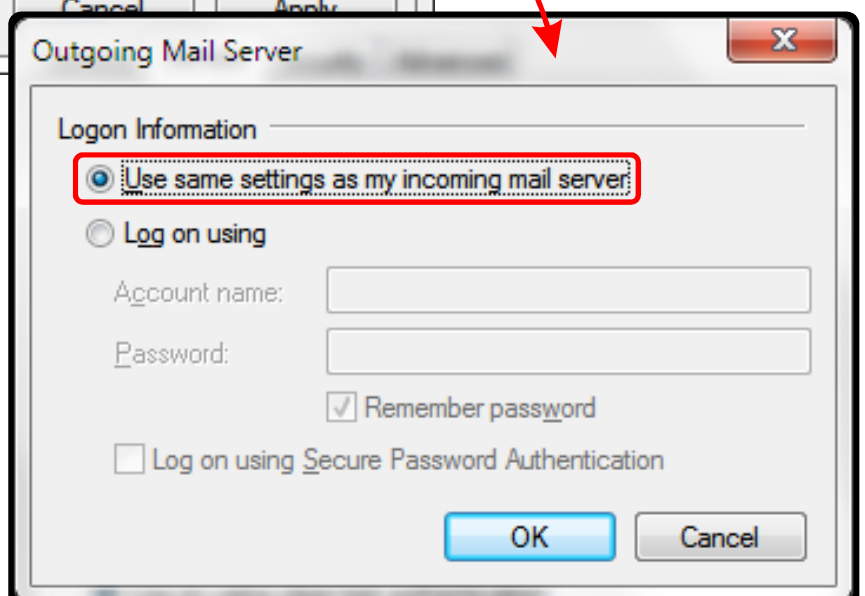
- Click the 'Servers' tab
- Change the 'Incoming mail (POP3)' to **pop27.niner.net**
- Change the 'Outgoing mail (SMTP)' to **smtp27.niner.net**



Step 4

Outgoing Mail Server

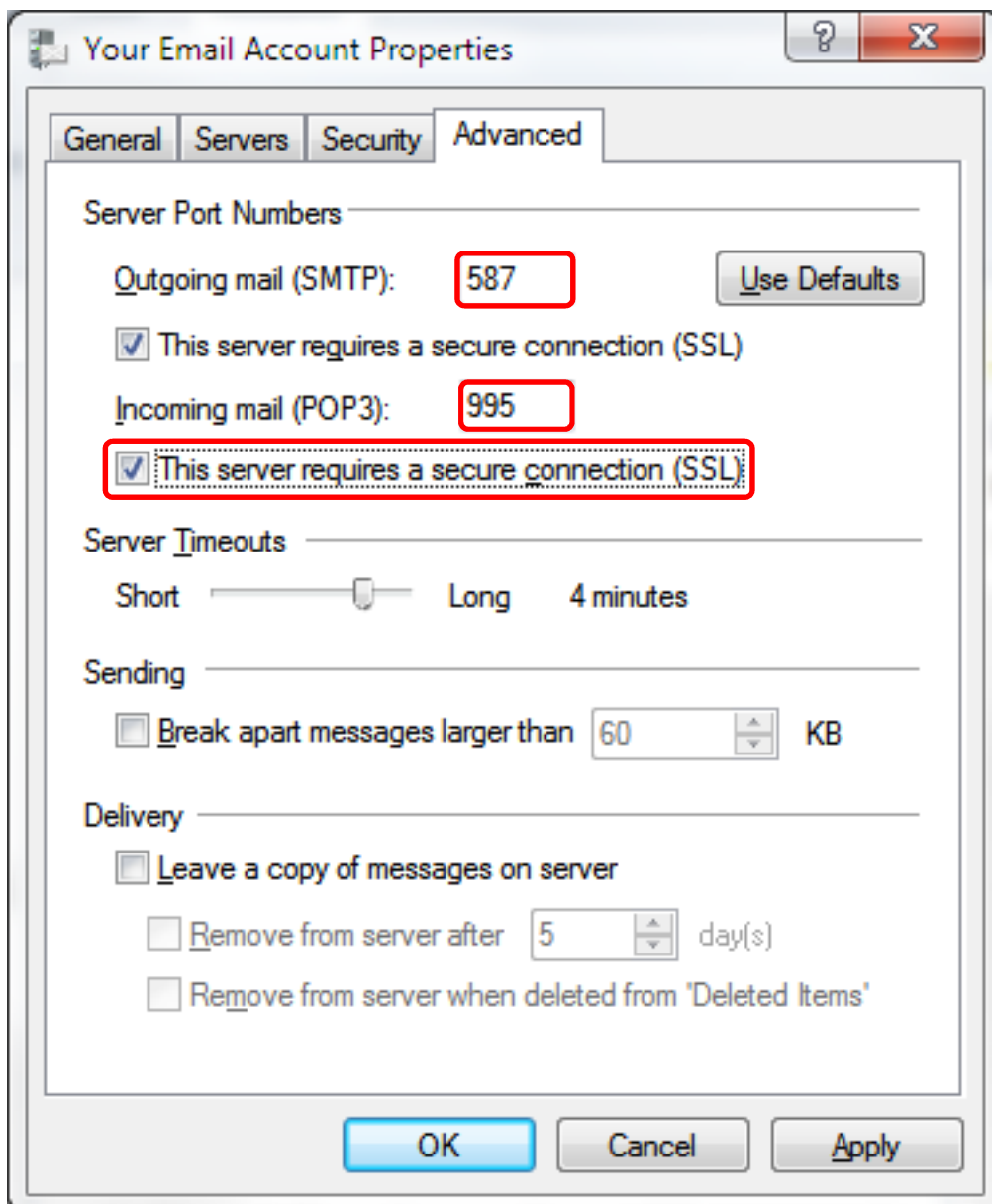
- Click 'Settings'
- Ensure 'Use same settings as my incoming server' is selected
- Click 'OK'



Step 5

Sever Port Number

- Click the 'Advanced' tab
- Change the 'Outgoing mail (SMTP)' port number to **587**.
- For 'Incoming mail (POP3)', select '**This server requires a secure connection (SSL)**'. This will automatically change the 'Incoming mail (POP3)' Port number to **995**.



Step 6

Save the settings

- Click 'OK'